



## Missouri City Parks & Recreation 2014 Snowfest Parade Entry Form



**SATURDAY**

**DECEMBER 6<sup>th</sup>**

**2014 – 31st Annual**

### **SNOWFEST PARADE INFORMATION: Call (281) 403-8637 for questions**

A mandatory pre-parade meeting will take place on Tuesday, December 2nd and Thursday, December 4th, 2014 from 6:30pm-7:30pm in the new Recreation and Tennis Center (2701 Cypress Point Drive). A representative from each entry must attend one of the above mentioned meetings to get your parade line-up number and additional information.

**I agree to send one representative to one of the above mentioned meetings:**

**Initial here: \_\_\_\_\_ Organization Name: \_\_\_\_\_**

#### **Where does the parade begin/end?**

The parade begins at 9:00 am at the corner of Cartwright Rd. and FM 1092/Murphy Rd and ends at FM 2234 /Texas Parkway and Cartwright Rd. The Public Safety Headquarters Building parking lot will serve as the parade staging area. Please be advised that all parade entries must be in the parking lot by 8:15am on the day of the event. Cartwright Rd. will be closed by 8:00am. **\*Once Cartwright is closed, you must take Brightwater in order to get to the staging area.** Portable restrooms will be available at the site.

#### **How long is the parade?**

The parade route is approximately two miles.

#### **Does my entry have to be decorated?**

Yes! All parade entries are required to be decorated in a "holiday" theme. If not decorated, parade officials have the right to remove you from the parade line-up.

#### **Where do I place my parade entry number and what is it for?**

Place the parade number you receive at the mandatory pre-parade meeting in the upper right-hand corner of your windshield. If your group is walking, the number must be carried by a person on the right-hand side and in the front of the group. The number insures that you are in correct order.

#### **Where do I drop off my child?**

Designated drop-off zones will be located in the parking lot and explained at the mandatory pre-parade meeting. Each entry is required to assign someone to meet and assist with the children at the drop-off zone. We suggest creating a poster-board with handheld stick in order to alert parents as to where your group is located in the drop-off zone. The assigned person must be in the drop-off zone **by 8:00 am**.



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### Where do I pick up my child?

Parents picking up their child(ren) at the conclusion of the parade must be at the end of the parade route in the **Foodarama parking lot** no later than 10:00am. Please note that Cartwright Rd. will be closed for the duration of the parade.

### Are there any special rules we should know about?

- Children that are **under age 8 CANNOT walk** – they are required to be on a trailer or in a vehicle. **If on a trailer or in a vehicle, children must be seated at all times.** Children ages 8-13 must be escorted by an adult (18 & older) at a ratio of 10:1.
- No one is allowed to ride on the hood of a car, on the fender, top, etc.
- The city reserves the right to prohibit any entry from participating in the parade if the entry negatively reflects on the City of Missouri City in any way.
- FLOATS: No person or article is allowed to hang over the edge of the float. Float riders must be secure on the float at all times. All decorations must be non-flammable.
- No spraying of water or any liquids as this could cause personal injury or property damage.
- No alcoholic beverages of any kind in the parade staging area or along the parade route.
- All drivers must possess a valid motor vehicle operator's license and be adequately trained to drive their assigned entry.
- **You are limited to only 2 vehicles per parade entry.**

### Are we allowed to stop and perform in front of the announcement area?

Parade entries are NOT ALLOWED to stop **at any point during the parade.** No performances are allowed. The parade must keep moving in a forward motion unless you are notified by a parade official to do otherwise.

### Who are our event day contacts?

- Kyle Frye, City of Missouri City (cell phone number to be given at parade meeting)
- Mike Svatek, Volunteer Parade Coordinator (cell phone number to be given at parade meeting)

### How many Santa Clauses are there anyway?

**There is only ONE Santa Claus in the Snowfest parade** and this jolly-old fellow is provided by the Parks & Recreation Department. Thank you!

### What are the requirements for equestrian/animal entries?

All riders and handlers must be able to control their animal at all times. Any animal deemed to be unsafe by parade officials or police must be removed from the parade. Children under the age of 13 that are exhibiting animals must be escorted by an adult. All entries must provide a "clean-up" crew behind their parade entry. Animals/riders/handlers must be decorated and/or dressed in a holiday theme.

**I missed the deadline, can I still sign up?** Unfortunately, once the parade line-up is complete we are not able to add any additional entries. **The deadline for this year's parade entries:**

**MONDAY, DECEMBER 1st, 2013 BY 5:00PM.**



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**VIOLATION OF ANY OF THE PARADE RULES WILL RESULT IN REMOVAL FROM THE PARADE.**

Name: \_\_\_\_\_

I have read and understand the event parade information and agree to all of the rules, policies, and guidelines above:

\_\_\_\_\_ (signature/date required)

Parade Day Contact: \_\_\_\_\_ Cell ( ) \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

**Type of Entry (please place the number of entries next to the type): Limit 2 per entry**

Truck \_\_\_\_\_ Compact Car \_\_\_\_\_ Float \_\_\_\_\_

Walkers \_\_\_\_\_ Truck & Trailer \_\_\_\_\_ Horses \_\_\_\_\_

Bus \_\_\_\_\_ Van \_\_\_\_\_ Golf Cart \_\_\_\_\_

Marching Band \_\_\_\_\_ Animal Walkers \_\_\_\_\_ Antique Vehicle \_\_\_\_\_

Other (describe): \_\_\_\_\_ #: \_\_\_\_\_

Will your entry have sound (recorded, live singing or instrumental music)? \_\_\_\_\_

Return the completed form by **Monday, December 1st at 5pm (deadline)** to:  
Parks & Recreation, Attn: Kyle Frye, 2701 Cypress Point Dr., Missouri City, TX 77459;  
or fax to: 281-403-8649; or e-mail to: [kfrye@missouricitytx.gov](mailto:kfrye@missouricitytx.gov)



## Parade Route:

